

Cantor Center

Part-Time Position Available

Adult Day Care provider looking for experienced client Case Manager for a part-time position approximately 20 hours per week, 4 or 5 days per week.

Case Manager would be responsible for initial client assessment, in-home evaluations, working on an ongoing basis with client's caregiver on family and individual needs.

Skills required:

- Empathy for seniors
- Proficiency in Microsoft Word and Excel
- Ability to enter data in computer systems with a high degree of accuracy paying special attention to detail
- Organizational and Time Management skills
- Effective, professional and compassionate communication skills

Preferred experience in working with elderly clients, social work or similar related field of work or study.

Hours 8:30 to 12:30 or 1:30 depending on schedule, 4 or 5 days per week.

Please send resume to hr@cantorcenter.com.